You can access the Avid Nexus server from any computer in the Digital Lab (Room 109) or any of the 2nd floor 218 Edit Suites or 221 Animation Lab stations.

In the dock, click on the AvidNEXUSClientManager to open it.

In “Systems” on the Avid NEXIS Client Manager, select “Dartmouth_NEXIS” (it should highlight green when selected) and double-click to connect (or click on the green “+” connect button just above it).

In the System Login window, enter your class username and password, or if you have one, your personal username and password, and then press the Return key on your keyboard.

You should see your available workspaces appear in the Workspaces window.

Select the workspace you wish to access, and double-click on it.

The workspace icon will appear on the desktop.

Minimize the Avid NEXIS Client Manager window. You won’t need this window until you have finished working and need to log out.

When you are finished working, quit the Client Manager, or click on the “Disconnect from Selected System” red ‘X’ in the client manager window.

Quitting or clicking the disconnect button will bring up the Disconnect Confirmation window.

Choose Yes, and the server will disconnect from your edit station.